

**Camp Navajo
Stakeholder Advisory Board (SAG) Meeting**

Wednesday, January 8, 2003
11:00 a.m. to 2:00 p.m.
Camp Navajo Administrative Building
Bellemont, AZ

MINUTES

Members in attendance:

LTC Martin Herrera
LTC Tim Cowan
Randy Wilkinson
Michele James
Tom Scott
Lee Luedecker
MJR William Fay
Shaula Hedwall
Alan Anderson

Members absent:

Kirke King
Ron Doba
Duane Miller
Tom Britt

ADEQ Staff in attendance:

Lou Minkler, Project Manager
Stacy Duffy, Project Manager
Alex Zavala, Community
Involvement Coordinator

Others in attendance:

Linda Pollock, Attorney General's
Office
Paul Babbitt, Coconino County
Thomas Parker, DEMA
Environmental
George Overby, Brown & Caldwell
Patsy Meehan, Brown & Caldwell
Daniel Criswell, DEMA
Environmental
Cullen Hollister, Camp Navajo

The following acronyms may be used throughout this document:

ADEQ	Arizona Department of Environment Quality
NGB	National Guard Bureau
AZ ARNG	Arizona Army National Guard
ORNL	Oak Ridge National Laboratory

The following matters were discussed, considered, and decided at the meeting:

1. *Welcome and Introductions*

Alex Zavala, Community Involvement Coordinator, welcomed everyone to the Camp Navajo SAG meeting at 11:15 a.m. Each attendee introduced himself/herself.

2. Acceptance or Changes to August 14, 2002 Meeting Minutes and November 6, 2002 Draft Meeting Minutes

- Mr. Lee Luedeker motioned to accept the August 14, 2002 SAG meeting minutes as written.
- Mr. Randy Wilkinson seconded the motion.
- The August 14, 2002 SAG meeting minutes were accepted as written.
- Mr. Wilkinson had some corrections to the November 6, 2002 draft meeting minutes. His corrections are as follows:
 - Section 4 (Site Update and Other Work Plans)- second sentence: remove the line that reads “New sub-munitions were found in the Railroad Tank area (south of the OB/OD fence) and . . .” Mr. Wilkinson explained that all sub-munitions found were within the old OB/OD area.
 - Section 4 (Site Update and Other Work Plans)- second sentence: capitalize the word “new” and add “Railroad Tank Area and” to the sentence.
 - Section 4 (Site Update and Other Work Plans)- sketch: move the circle depicting “new subs” from the Railroad Tank Area into the Old OB/OD area.
 - Section 4 (Site Update and Other Work Plans)- 4th paragraph: the line reads, “Mr. Romine told the SAG that the Army has allotted the funding for the next 5 years. His estimation is about \$20 million over the next 5 years.” Mr. Wilkinson believes that this statement is not quite accurate. He added that the Army has allotted funding to start in either 2004 or 2005; it will then go for five years. A SAG member explained that at the previous meeting, Mr. Romine did in fact state the information as written. Mr. Wilkinson will research the correct dates and provide them to Ms. Zavala who will then add the corrected information in parentheses.
 - Section 5 (Call to the Public)- Mr. Wilkinson stated that according to Ms. Zavala Mr. Ron Doba could be removed from the SAG list without the need for a vote. Ms. Zavala added that the SAG Mission Statement does not specify the need to vote a member off, it states that “ . . . if a member fails to attend two consecutive meetings, the co-chairs may ask the member to resign. Resignations must be submitted in writing to a co-chair.” She added that if the SAG decides to do so they can vote to remove Mr. Doba from the SAG or they can accept his letter of resignation. Mr. Wilkinson explained that Mr. Doba gave a verbal resignation. Mr. Lee Luedeker offered to call Mr. Doba and ask for a written letter of resignation. Some SAG members expressed the need to be able to remove a member by vote (in case a member has missed several meeting, does not submit a letter of resignation and the SAG cannot get a hold of them). Ms. Zavala will review other site’s charters and mission statements for examples of wording. She will e-mail the examples to the SAG for their review and voting during a

future SAG meeting.

- Section 4 (Site Update and Other Work Plans)- 3rd paragraph: Mr. Cullen Hollister's name was misspelled: change from "Collen" to "Cullen."
- Section 4 (Site Update and Other Work Plans)- 11th paragraph: Ms. Patsy Meehan's name was misspelled: change from "Meeham" to "Meehan."

3. *Update on ADEQ's Site Factsheet*

- Ms. Zavala presented the SAG the final draft of the ADEQ factsheet. She reminded the SAG that the factsheet will be distributed to more than 14,000 residents living in or around the town of Bellemont.
- MAJ William Fay asked whether the AZ ARNG's Public Affairs Office had reviewed this version of the factsheet. Ms. Zavala explained that Ms. Duffy tried to contact MAJ Fay on several occasions to coordinate review of the factsheet by the AZ ARNG; however, since Ms. Duffy was unable to communicate with MAJ Fay, the factsheet was sent to the printer and was scheduled to go through production that morning.
- MAJ Fay explained that the factsheet cannot be mailed without prior approval by the AZ ARNG's Public Affairs Office. Ms. Duffy called the printer to stop production of the factsheet.
- LTC Timothy Cowan provided Ms. Zavala the AZ ARNG's Public Affairs Office contact information: MAJ Eileen Bienz (602) 267-2550.
- Ms. Zavala will contact MAJ Bienz and coordinate approval before the factsheet is mailed to the public.
- Some SAG members were concerned about the definitions provided in the factsheet. Ms. Duffy explained that the definitions were obtained from the following websites: ADEQ, Webster's Dictionary, and DENIX. The SAG discussed the need to change the definitions provided in the factsheet. After some discussion, the SAG agreed to keep the definitions as written in order to prevent any further delay of mailing the factsheet.
 - Mr. Lee Luedeker moved to keep the factsheet as written.
 - LTC Martin Herrera seconded the motion.
 - The SAG unanimously approved keeping the factsheet as written.

4. *"UXO Basic Training" - Presentation by George Overby, CH2Mhill*

Mr. Overby's presentation consisted of power point presentations. The titles and topics of the presentations are included below. Please contact Alex Zavala, Community Involvement Coordinator, at 602-771-4410 or aaz@ev.state.az.us for copies of the power point presentations.

- Ordnance Explosives/Unexploded Ordnance
 - Safety
 - Terms, Definitions, and Safety Precautions
 - UXO Identification

- UXO Reporting Procedures
- UXO Technology Approaches
 - Factors Affecting UXO Technology Application
 - Technology
 - Issue - Vegetation Clearance
 - Issue - Geophysical Surveying
 - Ordnance Penetration/Detection
 - Cost-effective and Reliable UXO Digital Dgm (four technology areas)
 - GIS Used for OE Project Management
 - GPS Used for All Phases of Work
 - UXO Surveys in Wooded Environments
 - GPS Integrated EM61 System
 - Issue - Anomaly Analysis
 - Advanced Data Analysis Cuts Costs
 - New DoD Requirements
 - Airborne Geophysical Surveys are Locating UXO
 - Issue - Project Data Collection
 - Issue - OE Disposal
 - Technology - Controlled Detonation Chamber (CDC)
 - Future Trends
- OE Project Process and Progression
 - OE Regulatory Drivers Establish Process for Cleanup of OE/UXO
 - OE Process is Consistent with CERCLA
 - Overview of Terminology of Cleanup for RCRA and CERCLA
 - Types of Removal Actions
 - Removal Action Process
 - OE Project Planning
 - EE/CA Characterization
 - Risk Assessment Severity
 - Risk Assessment Probability
- Basic Safety Quality Control and Other Considerations for OE Operations
 - General Safety Concerns and Procedures
 - OE Exclusion Zone Operations
 - OE Disposal Operations
 - Other Considerations

5. Site Update - Randy Wilkinson, National Guard Bureau (NGB)

- EOD teams have been out at the site for training; they have also conducted “blow in place” operations but NGB does not have the documentation/records at this time. NGB needs to go through

information in a systematic, clear way document it all in order to ensure that the danger is taken care of (in order to reduce liability once the area is opened up). All of this will be addressed as the work plans are developed.

- NGB is currently working on site work plans. There are a lot of pieces that need to come together before fieldwork begins this summer. All of the work plans will more than likely be finished around the same time (March/May time-frame).
- NGB is still waiting for tissue and white phosphorus sampling results. Anticipate receiving them within the next month or so.
- The submunitions notification has been sent out. The next step is to get the DA Waiver (NGB plans to have the DA Waiver by May/June before field work is conducted).
- ADEQ asked if the Mitigation Plan would also be ready by May/June. Mr. Wilkinson explained that the DA Waiver will explain the Mitigation Plan (the work plans and DA Waiver go hand in hand).
- Air mag Survey data has been received (in CD format) from Oak Ridge National Laboratory. Jeff Gamey will be interpreting the information. His report is expected to be completed by the end of the month and will be added to the website.
- A draft of the Archive Search Report was submitted for internal review. NGB is not pleased with it and has had some problems with the contractor. Due to the end of the fiscal year and the end of the contract, there is no money left to revise it (and the cost of revising it is too high). The SAG had a question of whether it would be possible to table the draft Archive Search Report as is and move forward or if it would be possible to spend more Corps' money on getting a new contractor/report. The response was that this is not an acceptable document and the NGB would like to wait for a while until they receive an acceptable document from the current contractor or with an alternate plan. Some of the problems with the report deal with the fact that the Corps. of Engineers did not find much information and much of the information that they did provide did not include footnotes. They (Corps. of Engineers) are also sitting on a lot of information that must be handed over. NGB feels that a thorough review of the archives was conducted however, this was not documented. Also there are many additional things that the NGB would like to see included in the operational history report. NGB is considering whether or not to have Brown and Caldwell take over and fix the report or wait for the Corps. to provide more information. No new or significant information was included in the draft report.
- The following activities are scheduled for the upcoming months:
 - UXO survey and clearance

- Survey and clearance in the Chemical Canyon area
- Ground- truthing on the airborne geophysics
- Site wide reports and work plans
- The next step in the OD Pit sampling is the Focused Feasibility Study, which looks at the various remediation technologies available and recommends a particular type of action (streamlined). NGB may simply look at sampling data and if it is determined that no emergency exists, then they may hold off on remediation until more sampling is conducted. The emergency sampling was somewhat limited; therefore, the data will have to be examined in order to determine the next step(s).
- Data from the sampling events is currently being entered into a database.
- The SAG wondered whether elk tissue sampling would be conducted in the Fall. Mr. Wilkinson said that the NGB would like to meet with Fish and Wildlife and ADEQ within the next few months to develop an action plan as part of a management strategy for the elk tissue sampling. A subgroup of SAG members will be created to go over the tissue sampling strategies in more detail. The Management Action Plan, which is being developed, will provide an overall conceptual approach, model, responsibilities, roles, and communications protocols. Tissue sampling will be addressed in site-specific work plans.
- Other than the pit sampling itself and the magnetometer survey, NGB may not be able to discuss this coming year's work plans; they may not be ready in time for the next meeting.

6. *Call to the public*

- Alex Zavala informed the SAG that Mr. Kirk King will be retiring from the US Fish and Wildlife Services. Mr. King nominates Tony Velasco (US Fish and Wildlife Services) to replace him on the SAG.
- There were no public comments at this time.

7. *Future meeting plans*

- The next meeting was set for April 9, 2003.